

SAMPLE THANK YOU LETTER

Dear Employee:

Thank you for making (company name)'s 2010-2011 United Way of Johnson County campaign the best ever. Through your generous support, the employees at (company) raised \$ _____, a _____ percent increase over last year. The money you contributed will have a positive impact on the lives of Johnson County residents.

To show (company name)'s belief in our community responsibility and our support for United Way and its agencies, (company name) has made a (amount) corporate contribution to United Way of Johnson County.

Again, my sincere thanks for showing that you care about your friends, neighbors, co-workers and community.

Sincerely,